

Chief Executive: Brian Magee
Convenor: Dorothy Smith

COSCA Journal: *Counselling in Scotland*

COSCA would like to hear from anyone, COSCA member or non member, who may be interested in submitting an article for the COSCA Journal – ‘*Counselling in Scotland*’.

You may have an interest in a particular area of counselling and wish to share this with COSCA members.

It may be that you are not ready to submit an article at this time. However, you can express your interest and let us know your intention to submit at a later date.

We very much hope you may be interested and if so, you should contact in the first instance, Brian Magee, COSCA Chief Executive – brian@cosca.org.uk.

COSCA will only publish articles from individuals/organisations that it considers to be of interest to its membership.

Copyright

COSCA retains the copyright for all articles unless otherwise agreed with the author. Material published in the journal may not be reproduced without prior permission from COSCA.

Hard copies of the journal can be purchased from the COSCA office. Extracts from the journal covering the last 2 years are published on the COSCA website. Free and open access is provided to the public to full editions of the journal published over 2 years ago via the COSCA website.

Submission Deadline:

Submission deadline date: 31st October 2020.

Advertising Costs:

Half page (180 – 125 mm)	£50.00
Quarter page (84 x 125 mm)	£35.00
(VAT exempt)	

Guidelines on Submitting Articles for Publication

1. Submission requirements

As the author you should provide:

- articles of a maximum length of 2,000 words (including references);
- a high resolution digital photograph of yourself at the same time as submitting the article; the picture requires to be submitted in j peg format only
- your credit – for example, name and job title; and
- a short biography of yourself (one or two sentences)
- the article by email

2. Format

Submitted articles should have the following format:

- Rich Text format (.rtf) or normal Word document (.doc). For .docx documents, please contact marilyn@cosca.org.uk
- single line spacing
- text ranged from the left and paragraphs double spaced
- Times Roman, 12 point, if possible
- single spaces after all punctuation marks
- double quote marks for speech
- titles of publications in italics
- numbered pages with the title of the article repeated on each page (e.g., My article by John Smith/5).
- illustrations for any articles enclosed separately, as high resolution .jpeg files i.e. images should not be included in your text document.

3. Editing of Submitted Articles

Please note that:

- the editor reserves the right to edit articles, but any substantial changes will be agreed with the author before going to print
- we may return the article to you for amendments (for example, if your piece is too long or if elements need to be edited or clarified)

Although we are happy to read unsolicited articles, you are free to send a query email if you wish to discuss your proposed piece.

Please send your submissions or queries to the editor, John Dodds at: jakk1954@gmail.com

16 Melville Terrace, Stirling FK8 2NE T: 01786 475 140 E: info@cosca.org.uk W: www.cosca.org.uk

Charity Registered in Scotland No. SC018887 Charitable Company Limited by Guarantee Registered in Scotland No. 142360
Committed to Equal Opportunities