



- Job Title:** Community Justice Support Worker x 2 Posts
- Salary:** GCA Salary Grade 5 £21,565 - £23,661 (pro rata)
- Location:** Citywide but based within the GCA office in North Claremont Street, Glasgow.
- Hours:** Part-time - One post 21 hours per week, one post 28 hours per week. (Working hours may include some evenings and weekends).
Flexible working, part-time hours, or job-sharing arrangements will be considered for the right candidate

GCA deliver services over 6 days per week

Role:

The Community Justice Support Worker will provide 121 support, topic based group work and prison through care in the wider community and primary care settings in Glasgow. The Community Justice Support Worker will also be responsible for the day-to-day delivery of the Community Justice Prison Through care programme including 1-1 meetings in prison and support for the client when liberated. There are various aspects of the programme which are aimed at supporting clients to fulfil a conduct or programme requirement as part of a Community Payback Order or Supervised Release Order, as well as offering a focused educational opportunity as directed under a supervising CJSW officer, Procurator Fiscal or Diversion from Prosecution. The Community Justice Support Worker will also be required to:

- Carry a client caseload.
- Liaise with other agencies, monitoring of services and contributing to the writing of reports.
- Facilitate group work.
- Complete paperwork and promptly update the database on all interactions with participants as well as recording outcomes and progressions.
- Carry out other duties in line with organisational requirements.

In return for choosing to work for GCA, the benefits you will receive are:

- Very generous annual leave entitlement: full time employees start with an annual leave entitlement of 37 days (inclusive of 12 bank holidays) which increases to 38 days after 2 years, 40 days after 5 years and 42 days after 10 years length of service.
- 5 duvet days where employees may take time off at short notice.
- Death in service policy of 2 times salary.
- Cycle to work scheme where employees can save money on a new bike and spread the cost.
- Training and development commitment to help employees perform to the best of their abilities.

Organisation Profile:

Glasgow Council on Alcohol (GCA) was founded in 1965 and is the oldest established Council on Alcohol in Scotland. GCA is a voluntary organisation working to reduce the harm caused by alcohol misuse through the

provision of a range of high quality advice, information, counselling, support, prevention and education and training services.

For an application pack please head to our website <http://www.glasgowcouncilonalcohol.org/>. This advert can also be found on s1jobs.com and goodmoves.org.uk.

If you need the application form in an alternative format please contact Glasgow Council on Alcohol, 14 North Claremont Street, Glasgow G3 7LE Tel: 0141 353 1800 or e-mail us at recruitment@glasgowcouncilonalcohol.org.

Please note: A PVG membership will be required for this post. This will be arranged by Glasgow Council on Alcohol.

No CV's please, submit completed applications to: recruitment@glasgowcouncilonalcohol.org

STAGE IN PROCESS	TIMESCALE
Closing date for applications	Monday 6 th September 2021
Date of shortlisting meeting to select candidates for interview	Wednesday 8 th September 2021
Date of interviews	Wednesday 15 th September 2021 and Thursday 16 th September 2021
Date of appointment	ASAP