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**Job Title:** Lead Course Tutor

**Salary:** GCA Salary Grade AC 9 £37,333 - £41,951 per annum (pro rata)

**Contract Type:** Permanent

**Location:** Based within the GCA office in North Claremont Street, Glasgow with hybrid working

**Hours:** Part-time – 76 hours per month.

(Flexible hours but requires one evening per week Monday or Wednesday TBC and one weekend per month which includes Friday evening, Saturday and Sunday)

**Flexible working, part-time hours, or job-sharing arrangements will be considered for the right candidate.**

**GCA deliver services over 6 days per week and throughout Glasgow, East Dunbartonshire and East Renfrewshire**

**Role:**

The Diploma in Integrative Counselling is 2-year course, credit rated at SCQF level 10 by the University of the West of Scotland, and validation from COSCA. GCA is one of the founding COSCA members and adheres to the COSCA ethical framework for good practice in counselling, psychotherapy and counselling skills. The course requires lead tutors who are accredited by COSCA to Diploma level or committed to work towards accreditation. Tutors should be experienced Counsellors who are accredited with an appropriate professional body, or working towards accreditation (e.g., COSCA/BACP/UKCP).

The Lead Course Tutor will have responsibility for two Diploma Courses, leading on one weekly class and one weekend class.

The Lead Course Tutor will be expected to contribute to a GCA CPD calendar, writing and delivering on content agreed with the Course Director.

The Lead Course Tutor will support the development, implementation, delivery and evaluation of the Diploma in Integrative Counselling.

**In return for choosing to work for GCA, the benefits you will receive are:**

* Very generous annual leave entitlement: full time employees start with an annual leave entitlement of 37 days (inclusive of bank holidays) which increases to 38 days after 2 years, 40 days after 5 years and 42 days after 10 years length of service.
* 5 duvet days where employees may take time off at short notice.
* Death in service policy of 2 times salary.
* Cycle to work scheme where employees can save money on a new bike and spread the cost.
* Training and development commitment to help employees perform to the best of their abilities.
* Working for an employer focused on delivering its vision and mission by living its values of Respect, Empathy and Collaboration.

**Organisation Profile:**

Glasgow Council on Alcohol (GCA) was founded in 1965 and is the oldest established Council on Alcohol in Scotland. GCA is a voluntary organisation working to reduce the harm caused by alcohol misuse through the provision of a range of high quality advice, information, counselling, support, prevention and education and training services.

For an application pack please head to our website <http://www.glasgowcouncilonalcohol.org/>. This advert can also be found on s1jobs.com and goodmoves.org.uk.

If you need the application form in an alternative format please contact Glasgow Council on Alcohol, 14 North Claremont Street, Glasgow G3 7LE Tel: 0141 353 1800 or e-mail us at [recruitment@glasgowcouncilonalcohol.org](mailto:Irene.mckenzie@glasgowcouncilonalcohol.org).

Please note: A PVG membership will be required for this post.  This will be arranged by Glasgow Council on Alcohol. You will be required to evidence your right to work in the UK.

**No CV’s please, submit completed applications to:** [**recruitment@glasgowcouncilonalcohol.org**](mailto:recruitment@glasgowcouncilonalcohol.org)

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| **STAGE IN PROCESS** | **TIMESCALE** |
| Closing date for applications | Friday 3rd May 2024 |
| Date of shortlist meeting to select candidates for interview | Tuesday 7th May 2024 |
| Date of interviews | Monday 20th May 2024 |
| Date for feedback for candidates selected for interview | Wednesday 22nd May 2024 |
| Date of appointment | July 2024 |

**N.B If you have not received a phone call/email inviting to interview by 5pm on Friday 10th May 2024 your application has not been successful.**

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