**There will be a Meeting of the COSCA Board held on**

**Monday 18 November 2024 from 11 am to 1 pm**

**Barracks Conference Centre, Stirling**

**ALL COSCA BOARD PAPERS – INCLUDING DRAFT MINUTES ARE CONFIDENTIAL**

**Please note that the written reports for agenda items marked with an asterisk are included in the Agenda Items Written Report -see under 5.1 below.**

**1. WELCOME**

**2. APOLOGIES**

**3. CONFLICTS OF INTERESTS** Verbal Reports Declaration

**4.** **MINUTES OF MEETING**

4.1 Board Meeting of 19 August 2024 Draft minutes attached Consent

4.2 Redactions of Minutes: 19 August 2024 Verbal Reports Decision

4.3 Matters Arising: 19 August 2024 Verbal Reports Information

**5. AGENDA ITEMS FOR INFORMATION**

5.1 Agenda items for Information Overview Written Report CE Information

***Developing, Communicating and Marketing COSCA:***

5.2 New Appointment to Board Written Report CE\* Information

5.3 COSCA Corporate Affairs Group Written Reports CE Information

5.4 Board Members Area of Interest Report Written Report MP Information

5.5 COSCA Annual General Meeting

Draft Minutes 2024 Written Report CE Information

5.6 Annual Returns: Trustees Report 2023-24 Written Report CE\* Information

5.7 Board Meeting Dates 2025 Written Report CE Information

5.8 Board Members Register of Interests

2024-25 Written Report CE\* Information

5.9 Board Members Annual Review

of Performance 2024-25 Written Report CE\* Information

5.10 Changes to Charity Law Written Report CE\*

***Developing and Promoting Systems and Standards:***

5.11 Ethics Committee Meeting

 Notes (28.08.24) Written Report CE Information

5.12 Ethics Committee Meeting

 Notes (17.10.24) Written Report CE Information

5.13 Recognition Scheme Annual Survey

 2024 Written Report CE\* Information

**Increasing Access to Services:**

5.14 Scottish Government’s Student

Mental Health Action Plan Written Report CE Information

***Increasing Access to Training, Knowledge and Information:***

5.15 PSA Review of Standards Written Report CE\* Information

5.16 PSA: COSCA 3 Year Renewal

Application Written Report CE\* Information

5.17 University of the West of Scotland

Credit Rating of Third Parties Written Report CE\* Information

***Informing and Influencing Policy Making:***

5.18 Vision for the Future Event Written Report CE\* Information

**6. CONSENT AGENDA ITEMS**

***Developing, Communicating and Marketing COSCA:***

6.1 Financial Report to

September 2024 Written Report TH Consent

6.2 Report of the Treasurer to

September 2024 Written Report TH Consent

**7. RISKS**

7.1 Assessment of New Risks to Clients Verbal Reports Discussion

**8. INCREASING ACCESS TO SERVICES**

8.1 Equality, Diversity and Inclusion Verbal Reports Discussion

8.2 PSA’s Accredited Registers Scheme:

 Assessment Report Written Report CE Discussion

8.3 PSA Conditions and Recommendations Written Reports (4) CE Decision

**9. DEVELOPING, COMMUNICATING and MARKETING COSCA**

**10 INCREASING ACCESS TO TRAINING, KNOWLEDGE AND INFORMATION**

10.1 COSCA Counselling Skills Course Review Written Report CE Information

**11. INFORMING AND INFLUENCING POLICY MAKING**

**12. DEVELOPING and PROMOTING SYSTEMS and STANDARDS**

12.1 COSCA Guidance on

Clinical/Professional Wills Written Report CE Decision

**13. DATE OF NEXT MEETING**

Monday 24 February 2025, 11 am to 1 pm via zoom.