

TRAINING MATERIAL ORDER/RESERVATION FORM

COSCA Counselling Supervision Course COSCA Further Steps in Counselling Skills (Volume I) Course COSCA Group Counselling Skills Course

Please note:

- 1. A minimum of 3 weeks notice is required in order to ensure delivery by your required date.
- 2. Please send your order to <u>christina@cosca.org.uk</u> or <u>ashleigh@cosca.org.uk</u> or by post to the above address.

| by completing this form. You should advise COSCA of the confirmed | RESERVATION OF HANDBOOKS | Please tick if this is a Reservation Order |
|---|---|--|
| | You can reserve the estimated number of handbooks for your course | |
| | by completing this form. You should advise COSCA of the confirmed | |
| numbers when known and they will be despatched to you. | numbers when known and they will be despatched to you. | |

CONFIRMED ORDER

Please tick if this is a Confirmed Reserved Order

Please complete the following:

| Date Order Sent to COSCA | |
|-----------------------------|--|
| Name of Training Provider | |
| Official Purchase Order No. | |

| DELIVERY ADDRESS | INVOICE ADDRESS (If Different) |
|------------------|--------------------------------|
| TELEPHONE NO. | |
| EMAIL ADDRESS | |
| DATE REQUIRED BY | |

| COSCA COUNSELLING SUPERVISION | Handbook for Trainer/ | Participant | £35.00 Number Required |
|--|---|-------------|--|
| COSCA FURTHER STEPS IN COUNSELLING SKILLS | Participant Handbook Number Required | £15.00 | Trainers Pack (1 x Trainer Handbook + 1 x Participant Handbook) £70.00 Number Required |
| COSCA GROUP COUNSELLING SKILLS | Participant Handbook Number Required | £17.00 | Trainers Pack (1 x Trainer Handbook+ 1 x Participant Handbook)£70.00Number Required |

Correctly despatched orders are non refundable. There will be a charge for carriage.