**There will be a Meeting of the COSCA Board held on**

**Monday 24th February 2025 from 11 am to 1 pm**

**Zoom Meeting**

**ALL COSCA BOARD PAPERS – INCLUDING DRAFT MINUTES ARE CONFIDENTIAL**

**Please note that the written reports for agenda items marked with an asterisk are included in the Agenda Items Written Report -see under 5.1 below.**

**1. WELCOME**

**2. APOLOGIES**

**3. CONFLICTS OF INTERESTS** Verbal Reports Declaration

**4.** **MINUTES OF MEETING**

4.1 Board Meeting of 18 November 2024 Draft minutes attached Consent

4.2 Redactions of Minutes: 18 November 2024 Verbal Reports Decision

4.3 Matters Arising: 18 November 2024 Verbal Reports Information

**5. AGENDA ITEMS FOR INFORMATION**

5.0 Agenda items for Information Overview Written Report CE Information

***Developing, Communicating and Marketing COSCA:***

5.1 COSCA Corporate Affairs Group Written Reports CE Information

5.2 COSCA Funding Application - Update Written Report CE\* Information

5.3 Companies House Confirmation Statement Written Report CE\* Information

5.4 COSCA Board Elections 2025 Written Report CE\* Information

***Developing and Promoting Systems and Standards:***

5.5 Ethics Committee Meeting

Notes (15.01.2025) Written Report CE Information

5.6 COSCA Annual Ethics Event Written Report CE\* Information

5.7 COSCA E-bulletins December 2024

& February 2025 Written Report CE Information

5.8 Changes to Disclosure Checks Written Report CE\* Information

**Increasing Access to Services:**

***Increasing Access to Training, Knowledge and Information:***

5.9 PSA Review of Standards Written Report CE\* Information

5.10 PSA: COSCA 3 Year Renewal

Application - Update Written Report CE\* Information

5.11 Diploma Course Providers Survey Written Report CE\* Information

***Informing and Influencing Policy Making:***

5.12 Scottish Government Student

Mental Health & Wellbeing Group Written Report CE\* Information

**6. CONSENT AGENDA ITEMS**

***Developing, Communicating and Marketing COSCA:***

6.1 Financial Report to

December 2024 Written Report TH Consent

6.2 Report of the Treasurer to

December 2024 Written Report TH Consent

**7. RISKS**

7.1 Assessment of New Risks to Clients Verbal Reports Discussion

**8. INCREASING ACCESS TO SERVICES**

8.1 Equality, Diversity and Inclusion Verbal Reports Discussion

**9. DEVELOPING, COMMUNICATING and MARKETING COSCA**

9.1 COSCA Development Plan 2025-26 Written Report CE Decision

9.2 COSCA Stakeholders Engagement Strategy Written Report CE Decision

**10 INCREASING ACCESS TO TRAINING, KNOWLEDGE AND INFORMATION**

**11. INFORMING AND INFLUENCING POLICY MAKING**

**12. DEVELOPING and PROMOTING SYSTEMS and STANDARDS**

**13. DATE OF NEXT MEETING**

Monday 12 May 2025, 11 am to 1 pm in-person in the Barracks Conference Centre, Stirling.