



## DRAFT MINUTES OF MEETING

An additional meeting of the COSCA Board was held from 9am-10am on Monday 1<sup>st</sup> June 2026 via Zoom.

### PRESENT

Jan Kerr	Chair/ Training; Recognition Scheme
Martha Pollard	Vice Chair, Research
Lisa McGilvray	Ethics
Stuart Valentine	Relationship Counselling
Brian Magee	(in attendance)
Christina Oliver	(Minute Recorder)

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### 1. Welcome

The Chair welcomed Board members to the additional meeting convened following the previous Board meeting held on Tuesday 19<sup>th</sup> May 2026.

### 2. Apologies:

Carol Smart, Ashlie McVey, Erika Wolfe and Linda McLachlan.

### 6.1 VM Fraud Incidents Update

Paper previously circulated.

The Chair updated the Board on the draft member statement that had been prepared by JK, SV and BM and subsequently reviewed by public relations company. Minor amendments were incorporated following feedback from a public relations company, and the revised version had been circulated to Board members in advance of the meeting.



[REDACTED]

**Agreed**

- The statement will be amended to include wording indicating that there is currently no evidence or indication of a breach of members’ personal data.
- The amount of money lost will not be disclosed in the statement, as doing so could potentially impact ongoing investigations.
- Subject to any necessary amendments arising from new information, the Board approved the statement for circulation to members within the next seven days.
- The preferred release date is Friday 5<sup>th</sup> June 2026 to allow members time to absorb the information before the following working week.

[REDACTED]

**6.2 Guidance on Notification CE**

Paper previously circulated.

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**6.3 Meeting with PR Company**

The Board considered advice received from a public relations company regarding media handling.

[REDACTED]

**Agreed**

- BM, as Chief Executive, will act as the sole point of contact for all media and external enquiries.
- Board members and staff should refer all enquiries directly to BM and should not provide comment themselves.
- A public relations company will provide support and advice to BM as required.
- COSCA will adopt a reactive rather than proactive media approach and will not issue a press release.
- The media protocol previously circulated to Board members was confirmed as the agreed approach and referral process.

#### 6.4 Draft Members Statement

Paper previously circulated

#### 6.5 COSCA Media Protocol

Paper previously circulated

#### 6.6 Updates & Actions

Brian provided an update from AAB regarding its process for producing COSCA's Trustees Report 2025-26:

- AAB now require an additional independent 'cold' review process before accounts can be approved.
- AAB also require to carry out a full independent review of COSCA's financial procedures.
- Costs for both pieces of work are still to be confirmed by AAB and agreed by COSCA

[Redacted]

[Redacted]

[Redacted]

#### Agreed

- The Board approved, in principle, proceeding with the additional review requirements requested by AAB.
- BM will continue discussions with AAB regarding costs and timelines, and has Board approval to go ahead with these to allow the above report to be completed.
- Wording within the member statement may be adjusted to reflect that reviews are being commissioned or are in progress, depending on AAB's final position.

#### Further Update

Brian reported information received from the VM fraud investigation team on late Friday 29<sup>th</sup> May 2026.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**Agreed**

- Police Scotland should be updated regarding the new information received from the bank – Brian to action
- The member statement should remain unchanged at this stage.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**Date of Next Meeting:**

Given the rapidly evolving situation, an additional Board meeting will be scheduled within the coming weeks. Longer meeting times will be considered to allow sufficient time for operational and governance matters alongside investigation updates. A scheduling poll will be circulated to identify the most suitable date. The meeting closed at 10am.