



## DRAFT MINUTES OF MEETING

An additional meeting of the COSCA Board was held on Monday 19th May 2026 via Zoom.

### PRESENT

Jan Kerr	Chair/ Training; Recognition Scheme
Martha Pollard	Vice Chair, Research
Carol Smart	Rurality
Ashlie McVey	Accreditation – Counsellors and Trainers
Lisa McGilvray	Ethics
Stuart Valentine	Relationship Counselling
Erica Wolfe	Lay Representative Co-optee
Clara Bloomfield	Statutory Services
Brian Magee	(in attendance)
Christina Oliver	(Minute Recorder)

### 1. WELCOME

The Chair welcomed Board members to the additional meeting convened following the previous Board discussion held on Monday 11<sup>th</sup> May 2026. The purpose of the meeting was to update the Board on the ongoing financial situation relating to COSCA bank accounts and to seek approval for several actions required to progress matters.

A particular welcome was extended to Clara, attending her first Board meeting.

Apologies: Linda McLachlan

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

### 3. FRAUD INCIDENTS REPORT

Paper previously circulated.

The Fraud Incidents Report summarising the notification submitted to the Scottish Government was noted.

BM advised that COSCA was awaiting a response from the Scottish Government regarding the submitted report and confirmation of the expedited release of grant funding previously discussed verbally.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

### 5. CURRENT CASH FLOW POSITION

BM provided an update regarding COSCA's financial position.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

## 6. VIRGIN MONEY INVESTIGATION UPDATE

BM advised that no further substantive update had yet been received from Virgin Money regarding its investigation.

It was confirmed in writing by Virgin Money that there was currently no specified timescale for completion of the bank's investigation report.

[REDACTED]

## 7. COMMUNICATION WITH OSCR

Following discussion at the previous Board meeting, the Chair and SV had contacted OSCR informally seeking guidance and support regarding the situation.

It was clarified that this contact was not a formal complaint but an informal request for advice and transparency as a Scottish charity managing a serious financial issue.

[REDACTED]

SV advised that an acknowledgement had been received from OSCR indicating that a response would normally be issued within fifteen working days.

Board members requested that any future correspondence or advice received from OSCR be shared appropriately with the full Board.

Decision: The Board agreed to continue engagement with OSCR and to consider any advice received.

## 8. COMMUNICATION WITH THE SCOTTISH GOVERNMENT

The update regarding communication with the Scottish Government was noted.

BM advised that discussions with the lead Scottish Government contact had been constructive and supportive.

The Scottish Government had reiterated its support for COSCA [REDACTED]

[REDACTED]

## 9. POLICE SCOTLAND INVESTIGATION

BM provided an update regarding contact with Police Scotland.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Decision: The Board formally agreed that Police Scotland should continue to be engaged and kept informed irrespective of the timing of Virgin Money's investigation report.

## 10. DISCUSSIONS WITH AAB (AUDITORS)

The Board considered several proposals regarding COSCA's auditors, AAB.

It was proposed that:

- AAB be consulted regarding recovery of lost funds, if required

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



[REDACTED]

[REDACTED]

[REDACTED]

SV proposed that:

- All key updates arising between Board meetings should be circulated to the full Board
- Regular Board meetings should continue during the ongoing situation
- No significant decisions should be taken outside the authority of the full Board.

Board members agreed that this would provide an appropriate balance between operational responsiveness and collective governance oversight.

Discussion also took place regarding practical ways Board members could assist with emerging tasks and responsibilities as matters progressed.

Board members confirmed their willingness to provide support where required.

**15. DATE OF NEXT MEETING**

The Chair acknowledged that several agenda items from the previous Board meeting remained outstanding due to the urgent financial matters discussed.

BM suggested that these items be deferred to the next Board meeting.

No objections were raised.

It was suggested that the Board reconvene within two weeks to review progress and consider any further actions required.

It was agreed that a Doodle Poll would be circulated to identify a suitable date for the next meeting.

The meeting closed at approximately 10.30am.