



Job Title: Befriending Co-ordinator

Salary: £23,661 per annum (pro rata)

Hours: Part Time - 21 hours per week.
(This is a 12-month fixed term post)

Flexible working, part-time hours, or job-sharing arrangements will be considered for the right candidate

GCA deliver services over 6 days per week

Role:

The Befriending Co-ordinator will be responsible for the day to day planning, co-ordination and delivery of a befriending service to support survivors who access GCA's wellbeing services across Glasgow and are most at risk from addictions, homelessness, social isolation and poverty. The Befriending Co-ordinator will also recruit and train volunteer befrienders to provide support and encouragement for individuals who use GCA's wellbeing services, however struggle to stay engaged.

In return for choosing to work for GCA, the benefits you will receive are:

- Very generous annual leave entitlement: full time employees start with an annual leave entitlement of 37 days (inclusive of 12 bank holidays) which increases to 38 days after 2 years, 40 days after 5 years and 42 days after 10 years length of service.
- 5 duvet days where employees may take time off at short notice.
- Death in service policy of 2 times salary.
- Cycle to work scheme where employees can save money on a new bike and spread the cost.
- Training and development commitment to help employees perform to the best of their abilities.

Organisation Profile:

Glasgow Council on Alcohol (GCA) was founded in 1965 and is the oldest established Council on Alcohol in Scotland. GCA is a voluntary organisation working to reduce the harm caused by alcohol misuse through the provision of a range of high quality advice, information, counselling, support, prevention and education and training services.

For an application pack please head to our website <http://www.glasgowcouncilonalcohol.org/>. This advert can also be found on s1jobs.com and goodmoves.org.uk.

If you need the application form in an alternative format please contact Glasgow Council on Alcohol, 14 North Claremont Street, Glasgow G3 7LE Tel: 0141 353 1800 or e-mail us at recruitment@glasgowcouncilonalcohol.org.

Please note: A PVG membership will be required for this post. This will be arranged by Glasgow Council on Alcohol.

No CV's please, submit completed applications to: recruitment@glasgowcouncilonlcohol.org

STAGE IN PROCESS	TIMESCALE
Closing date for applications	Wednesday 18 th August 2021
Date of shortlisting meeting to select candidates for interview	Friday 20 th August 2021
Date of interviews	Monday 30 th August 2021
Date of appointment	ASAP